

St. Martin's-in-the-Fields
Vestry Minutes
July 19, 2005

- Michael Bullock called the meeting to order with a prayer.
- Present: Father Michael Bullock, Warren Darby, Steve Johnson, Bosie McElveen, Chuck Meehan, Libby Nicholson, Paul Palmer, Neil Rashley, Jeanne Saylor, Tom Stepp, Garfield Stuart, Freddy Vang, Betsy Biega (Lay Associate), Barbara Kelly. Absent: Ann Braithwaite.
- The vestry accepted the minutes for the June 21, 2005 meeting.
- Barbara Kelly, Chair, Pastoral Care Board, presented an update on the pastoral care program at St. Martin's. She structured her presentation around a handout outlining an overview of the programs, including Pastoral Care Board, the program chairs/coordinators, a brief description of the current programs, and initiatives.
 - Current Parish Care programs and program chairs consist of Parish Visitors (Mary Clark), Casserole Committee (Kitty Haselden), Casserole Delivery (Frank Schmieding), Flower Delivery (Frank Schmieding), Lay Eucharistic Visitors (Frank Schmieding and Ann Powell), Sunday Morning prayer Team (Bobbi Kennedy), Prayer Circle (e-mail) (Judy Carter), Transportation (Frank Schmieding) , and Medical Equipment (Frank Schmieding).
 - The pastoral Care Board members are Barbara Kelly (chair), Frank Schmieding (Community Life Coordinator/staff liaison), Pam Collum, Patty Johnson, Ed Kellet, Rachel Langley, Judy Tighe, and Ed Williams.
 - Hospital Visitors – we hope to organize a group of parishioners visit parishioners who are in the hospital or recovering at home on a short term basis.
 - Sponsor a Parish Wellness Workshop - This workshop would include the usual topics for wellness such as nutrition, recreation, and regular exercise. But it would also integrate prayer and spirituality to build a more holistic view of wellness.
 - Reconstitute Parish Care Teams. We will look into this project again and try to come up with a different approach.
 - Barbara Kelly's overall assessment is that we do provide a healthy variety of pastoral ministries to support the members of our parish. However, she says that the board needs to be an actively meeting and planning group to get these and other initiatives going.
- Rector's Report: Father Michael Bullock presented several items:

- Major Vestry Dates for 2005 (remainder) – Michael presented this handout and offered some brief comments about each item.
 - Staff evaluations are winding up.
 - 2PF Selection Committee met last Thursday to review 42 resumes.
 - Michael met with Chuck Petit (3rd priest) last week. Chuck will spend about 1/3 of his time in Honduras. Michael expressed again his gratitude and excitement a having such a mature professional joining our parish staff.
 - Al Todd’s health continues to deteriorate, and he is not expected to live much longer. His funeral will present several challenges.
 - Vacation Bible School went well with 100 participants.
 - The Mutual Ministry Evaluation continues to be developed in ways parallel to the parish vision plan. We will devote a large portion of our next vestry meeting to finalize the plan. Michael spoke to several challenges for our mutual responsibility for leading the parish – developing the 2nd tier of leadership, finances, defining the role of staff, working on our public relations.
- Junior Warden’s report: Freddy Vang spoke to the issues about the slower than expected progress at finishing the roof.
 - Warden’s Report: Neil Rashley updated us about the status of redesigning the web site and his plan to send a follow-up letter about the 2PF soon.
 - Associates Report: Betsy Biega informed us that representatives from area churches and synagogues will meet at St. Martin’s on August 9, 2005 with Forest Acres Police, and Judy Walters of the Cooperative Ministry to address safety, security, and solicitations for personal assistance. She also noted that all drafts for printed materials for the Ministry Fair need to be in the parish office by August 15, 2005.
 - Treasurer’s Report: Warren Darby made reference to the St. Martin’s June 2005 financial documents distributed earlier in the month. The documents included a summary memo, Cash Flow Analysis and Budget Recap, and Balance Sheet. Analysis of our actual and projected cash flow points to a projected net income for the year of \$ 23,679. Warren noted that we recently paid our diocesan quota.
 - Upon a motion and a second, we resolved to adjourn.
 - We adjourned with a prayer.

Respectfully submitted by Paul Palmer, Vestry Clerk